



Prepress Checklist

Name: _____
Contact: _____
Phone: _____
Email: _____

File Submission Requirements:

1. High resolution PDF (images and fonts not embedded)
 - Files must be layered
 - Each SKU must be provided separately
 2. ALL native files
 3. Die line (if available)
 4. Bar codes
 5. Printed color targets
 6. Other instructions
- *Packaged files are preferred
7. NB3 cannot be held accountable for customer set overprints or artwork left on non-printing layers.

File Submission:

1. Attach PDF/native files/PO and email to your respective Sales Support Specialist.
2. Files can also be sent via wetransfer, uploaded to a dropbox or sent through Google Drive.
3. Non-laminated Press Proofs are available upon request and are \$150 per SKU.

File Prep Requirements:

1. All artwork should be in CMYK (no RGB)
Files provided in RGB will not be accepted
2. Artwork should include bleed
3. Clear areas need to be clearly defined and include a white separation.
4. Text must be outlined or fonts included with the file submission
5. NB3 Packaging will add standard eye marks if they are not included.
6. Allfiles must be layered with artwork on correct layers
7. If bar codes are NOT included, the info for the bar code MUST be provided (type of bar code, information embedded in the bar code)
8. All Pantone colors should be kept as spot colors**
9. Any file that has a custom spot color specified **MUST** be accompanied with a printed sample or color target. If it is not, it will be converted to CMYK and will print as is.

All files will be reviewed by a Prepress Coordinator before submitting to press. Changes/adjustments may be made to ensure print-ability and color accuracy. Files that are submitted that are not print ready are liable for prepress charges.

Any changes/adjustments made by NB3 Packaging are charged at a rate of \$150 per hour.

Any art reduction or waive must be approved by the Chief Executive Officer.